



Resolution of 34th Executive Council meeting to be held on 30th November, 2021, Tuesday via Google Meet.

Time: 3:00 p.m

Members Present

1. Prof. Munindra Kakati, Vice Chancellor & Chairperson – Executive Council
2. Mr. Prabir Das, Former Director, STPI, Guwahati
3. Prof. Jyoti Prakash Tamuli, Member Prof. Guwahati University
4. Prof. Bhaskar Kr. Chakraborty Rtd. Prof, Dept. Of Law, Gauhati University
5. Dr. Anjan Thakur Rtd. Director, NPC
6. Shri. Durlov Bora, Registrar (Admin), ARGUCOM, Member Secy
7. Dr. Mridusmita Das Dean (i/c), ARGUCOM

Item no.	Item Detail	Resolution no.	Resolution details
1	Confirmation of the resolutions of 32 nd Executive Council Meeting held on 23.09.2021		Confirmed
2	ATR of the 32 nd Executive Council Meeting held on 23.09.2021		Confirmed
3	Confirmation of the resolutions of 33 rd Executive Council Meeting held on 26.10.2021		Confirmed
4	ATR of the 33 rd Executive Council Meeting held on 26.10.2021		Confirmed
5	Approval of the Tentative Amount of Rs. 15,00,000/- earmarked for NAAC visit: A Tentative amount of Rs. 15,00,000/- has been earmarked for the visit of NAAC to ARGUCOM in the year 2022.	1/34	EC has approved the amount of Rs. 15,00,000/- earmarked for NAAC visit and has suggested to make good accomodation for the persons representing NAAC

Sl. No	Particulars	Amount (Rs)
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1 | Agenda/34/EC (via Google Meet)

Date: 30.11.2021

(Signature)
Registrar (Admin.)
Assam Rajiv Gandhi University of
Cooperative Management, Sivasagar

(Signature)
Vice Chancellor
Assam Rajiv Gandhi University
of Cooperative Management
(ARGUCOM)

1	NAAC Registration Fees (as per NAAC Fees Details from their Official Website) Enclosure: A	1,50,000/- + GST 18% = 1,77,000/-
2	Logistic Expenses (as per NAAC Fees Details from their Official Website) Enclosure: A	3,00,000/-
3	Other Expenses (like; Honorarium, Local conveyance, Food, Felicitation, etc.)	8,00,000/-
4	Unforeseen and emergency expenses (not mentioned in the NAAC Website)	2,23,000/-
	TOTAL	15,00,000/- (Rupees Fifteen Lakhs only)

The matter has been placed in EC for discussion and approval.

6 Requirement of 4(Four) Teaching Associates:

Two (2) numbers of Assistant Professor (Contractual) namely Shri Deepjyoti Deka and Ms. Mayuri Sharma have resigned from their duty at SIT, ARGUCOM. In place of the said faculties, two teaching associates may be recruited for smooth functioning of MCA course for a period of six (6) months.

As done in other Universities, the mode of recruitment may be walk in interview. VC, Dean (i/c), Registrar, HOD (i/c) of SIT, and one faculty member may constitute the Selection Committee for selection of the same.

Additionally, three (3) numbers of Assistant Professor (Contractual) namely Shri Bishnubrat Hazarika, Ms. Sangita Borah and Shri. Hemanta Chutia have resigned from their duty at SEM, ARGUCOM. In place of the said faculties, two teaching associates may be recruited for smooth functioning of MBA & MCom course for a period of six (6) months.

As done in other Universities, the mode of recruitment may be walk in interview. VC, Dean (i/c), Registrar, HOD (i/c) of SEM, and one faculty member may constitute the Selection Committee for selection of the same.

Advertisements in this regard may be placed in the University website and done maybe at local newspaper. Due to urgency, the EC may authorize VC for appointing the selected candidates without referring it to next EC for approval.

Required Qualification:

For Teaching Associates under SIT: MCA/MSc. CS/

2/34

EC has approved the same

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Assam Rajiv Gandhi University of
Cooperative Management, Sivasagar

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Vice Chancellor
Assam Rajiv Gandhi University
of Cooperative Management

MSc.IT/M.Tech with minimum 55% marks (or an equivalent grade point scale) at the Master's degree level in the concerned subject. A relaxation of 5% marks may be provided to SC/ST/PwD candidates.

• For Teaching Associates under SEM:

For one post: MBA – Open specialization with minimum 60% marks (or an equivalent grade point scale) at the Master's degree level in the concerned subject from a recognized University. A relaxation of 5% marks may be provided to SC/ST/PwD candidates.

For second post: MTech – Food technology/ MBA - Agri business/Agri economics/Open specialization with minimum 60% marks (or an equivalent grade point scale) at the Master's degree level in the concerned subject from a recognized University. A relaxation of 5% marks may be provided to SC/ST/PwD candidates.

Working experience will be preferred.

Preferred Qualification: NET/SLET/SET/PhD and UGC Norms

Remuneration: Rs. 25000/- per month for candidate having

NET/SLET/SET/PhD and Rs. 20,000/- otherwise.

EC may kindly approve.

7

Innovation & Think tank prize for innovative work:

In the 27th EC meeting held on 06/02/2020, vide Clause 7/27, the University had decided to start a forum name "Innovation and Think tank ARGUCOM" to encourage a generation and implementation of new ideas and to provide platform to students, faculties and public in general for incubation of their innovative ideas in respect of 16 areas. To encourage the participation, the University had decided to reward with a cash prize of Rs. 5000/- to the outstanding innovative ideas. But due to Covid 19 pandemic situation, the competition could not be held in the year 2020. The University has again proposed to start the competition under the Head "Innovation & Think tank prize" and encourage students to participate in the same. The initiative is to encourage students to undertake projects with direct social impact.

✓ **Selection procedure:**

- Application form will be made available at ARGUCOM official website and notice board.
- Students have to submit the filled form to the concerned HOD accordingly.
- A selection committee nominated by Vice Chancellor will assess the quality of the innovative work.
- Recommended list of selected students by the committee will be forwarded to the Vice Chancellor for final approval.

✓ **Scholarship**

- Rs 5000/- and certificate for each student (2 nos.) (two prize of Rs. 5000/- each –for the year 2020, and another for the year 2021)

3/34

EC has appreciated the scheme for encouraging innovative drive.

EC has approved the amount

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Registrar (Admin.)
Assam Rajiv Gandhi University of
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Vice Chancellor
Assam Rajiv Gandhi University
of Cooperative Management

*In case more than one student involved in a single project, the prize money will be shared equally.
The matter is been placed in EC for discussion and approval.

8 Sanction for a lumpsum amount of Rs. 50,000/- for the development of Playground at the permanent campus of ARGUCOM under Student Welfare head:
The University has decided to the development of playgrounds at the permanent campus along with sports facilities, outdoor & indoor instruments. The total budgeted cost is Rs. 50,000/-. EC may suggest & approve.

4/34

EC has approved and advised to keep a provision for a higher amount of Rs. 1,00,000/- for the development of playground in the permanent campus of ARGUCOM.

9 Appointment of Registrar (Admn), ARGUCOM:
The University will advertise for the post of a full time Registrar (sanctioned post) in the month of December 2021, for the appointment of a full time Registrar at ARGUCOM with the following eligibility details:

5/34

EC has approved the advertisement for the post of Registrar.
And EC has also accepted Dean (i/c) as Member Secy of the Selection Committee

Recruitment Rules for the Post of Registrar (Admn)

1	Name of the Post	Registrar (Admn)
2	No. of Post (s)	As per sanctioned strength
3	Classification	Group A
4	Scale of Pay	6 th CPC: PB-4 Rs.37400-67000, Grade Pay:Rs.10000/-Pay 7 th CPC: Pay Matrix level:14
5	Whether selection post or non-selection post	Not Applicable
6	Age limit for direct recruits	Not exceeding 57 years. As stated in UGC guideline No. 1-32/2006-U.II/U.I(ii) the age of superannuation of the Registrar shall be 62(sixty two) years
7	Educational and other qualification required for direct recruits	Essential: Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed. At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with 3 years experience in educational administration or Comparable experience in research establishment and/ or other institutions of

M. M. Saha
Registrar (Admn.)
Assam Rajiv Gandhi University of
Cooperative Management, Sivasagar

M. M. Saha
Vice Chancellor
Assam Rajiv Gandhi University
Cooperative Management
ARGUCOM

	higher education or 15 years administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post in a University, research establishment or other educational Institute		
10	Method of recruitment	Direct recruitment,	
11	Application fee	Rs. 1500/- per form	
<p>The advertisement will be published in one (1) national newspaper and two (2) regional newspapers, preferably one in English and one in Assamese language. The Dean (i/c) will be the Member Secy of the Selection Committee.</p> <p>The matter is placed for discussion and approval.</p>			
10	Re-advertisement for the post of Personal Secretary to Vice Chancellor, Registrar (Admin) and Registrar (Academic), and one post of Junior Accountant: Due to the pandemic situation in 2020-21, the Interview of Personal Secretary to Vice Chancellor, Registrar (Admin) and Registrar (Academic), and one post of Junior Accountant could not be held. The application for the above-mentioned posts had been advertised in September 2019. Therefore, the University is planning to re-advertise the said posts in the month of December 2021 keeping the earlier applicants without invalidity the earlier applications. EC may kindly advise in this regard.	6/34	EC has approved for the re-advertisement of the said posts
11	Payment to architecture team: Design Team North Eastern submitted DPR of Rs. 50 crores including all designs, drawings for Academic Building, Boy's & Girl's Hostel & Warden quarter. They are entitled to receive 20% of their fees at a rate of 2.5% of the total of Rs. 46.92 crores, details as follows: <ul style="list-style-type: none"> Total amount entitled = Rs. (46.92 crore x 2.5 %) x 20% = Rs. 23,46,387 + 18% GST = Rs. 27,68,737/- Amount already paid = Rs. 13,38,660/- Amount to be paid = Rs (27,68,737 - 13,38,660) = Rs. 14,30,077/- Matter have already been discussed between Hon'ble VC and Secretary of Higher Education Department on a meeting dated 18/11/2021. EC may advise for payment.	7/34	EC has approved the payment of entire amount to the Architecture Team as for the continuous growth of the University, it is necessary to satisfy the vendors. EC has suggested to make the payment in two installments, i.e., 50 % in the month of December 2021 and the second one as and when the University receives the fund under the head 'Non-

[Signature]
 Assam Rajiv Gandhi University of
 Cooperative Management, Sivasagar

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 Vice Chancellor
 Assam Rajiv Gandhi University
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		Salary' or 'Creation of Capital Assets'
12	<p>Employment of two (2) no.s of Multi-tasking staff (MTS): Three numbers of Multi-tasking staff (MTS) namely Shri. Putul Sharma, Shri. Sariful Rahman and Ms. Tarumani Borgohain have either resigned or being removed from their duty at ARGUCOM. In place of the said three (3) posts, two (2) no.s of Multi-tasking staff (full time) for University hostel and VCs residence are proposed on temporary basis under the same rules, regulations & pay with existing MTS. People who possess the cooking skills will be preferred. The recruitment will be done through notifications at University notice board and website. VC will constitute a committee for selection of the proposed MTS. EC may approve.</p>	8/34 EC has approved the same. EC has instructed that for these types of routine appointments, the University can directly recruit the candidates for such posts for a certain minimum period without placing the matter to EC for prior approval
13	<p>Agreement with Anajoree Canteen: As the University is functioning in a rented building, there is constraint regarding opening of a full-fledged University canteen for the employees and the students of the University. But, as per NAAC guidelines, a full-fledged University canteen is one of the mandatory requirements. The University is planning to invite NAAC by the end of this year. For the same, the University is thinking of signing an agreement with a private canteen named Anajoree which is now operating in the same University building. EC may kindly advise in this regard.</p>	9/34 EC has approved the same
14	<p>Matter related to Revised Dearness Allowance: As per Cabinet decision of Govt of Assam dated 24th November 2021, DA of Govt employees has been revised from current 28% to 31 % w.e.f 1st July 2021. Therefore, DA of the regular employees of ARGUCOM may be revised from 28% to 31% with effect from 01/07/2021 and the arrear thereof may be given with the salary of November 2021. The matter is placed in EC for approval.</p>	10/34 EC has approved for the payment of the revised Dearness allowance to the employees of ARGUCOM as suggested
15	<p>Matter relating to long absence of Ms. Sudesna Bordoloi, Asst. Prof (Contractual): Ms. Sudesna Bordoloi, Asst. Prof (Contractual) under School of Entrepreneurship & Management is absent from her duty from 5th October 2021 till date without any intimation or notice. Her contract was renewed from 27th September 2021 for six (6) months. She was present in her duty till 4th October 2021. Due to long absence without prior notice and her unprofessional behaviour, the University has decided to terminate her contract w.e.f 5th October 2021. Thus, the matter is placed in EC for approval.</p>	11/34 EC has approved the termination of the contract of Ms. Sudesna Bordoloi, Asst. Prof (Contractual) under School of Entrepreneurship & Management w.e.f 5 th October 2021. EC has strongly instructed to take strict action in such cases and to take disciplinary measures as and when required for such unprofessional behaviour from the employees. A termination order shall be issued to the said employee mentioning to clear all the dues, if any and non-issue of any experience certificate as a

51

measure of punishment for her unprofessional behaviour.

16 Any other Matter

16.1 Award of Doctoral Degree to Shri. Sthitaprajanya Pattanayak, PhD Scholar, 2017 batch

Shri. Sthitaprajanya Pattanak, PhD Scholar has successfully completed his Final Defence Viva on 29th November 2021. He has successfully fulfilled the minimum requirement of publishing at least one (1) research paper in a refereed journal or Scopus indexed journal and atleast two (2) paper presentations in conferences/seminars, before submission of his Thesis. The details of his publications are as below:

1st Paper:

Title of the Research Paper: "An Empirical Study on Key Entrepreneur Motivations and their influence on Enterprise Success"

Name of the Journal : Small Enterprises Development, Management and Extension

Name of the Publisher : SAGE Publication

Name of the Organisation : National Institute of Micro Small and Medium Enterprise, Ministry of MSME, Govt. of India

Indexing : UGC-CARE, EBSCO, DeepDyve, OCLC, Dutch-KB, Ohio.

Status of the Paper : Accepted for publication.

2nd Paper:

Title of the the Research Paper: An Empirical Study on Entrepreneurial Traits and their impact on Enterprise Success

Name of the Journal : VILAKSHAN - XIMB Journal of Management

Name of the Publisher : EMERALD Publicaton

Name of the Organisation : XAVIER Institute of Management

Indexing : UGC-CARE, EBSCO, Cabell's Directory, CrossRef, Indian Citation Index(ICI), ISSN Directory of Open Access Scholarly Resources (ROAD), Summons

(ProQuest), WorldCat

Status of the Paper : Accepted for publication

Therefore, he may be awarded the Doctoral Degree for his research. The matter is placed in EC for approval.

11.1/34

Doctoral Degree shall be awarded to Shri. Sthitaprajanya Pattanak, PhD Scholar for his research work. EC has approved the same and congratulated the candidate for being the first Ph.D. of the University

B. W. Borah
Durlov Bora
Registrar (Admin), ARGUCOM

Munindra Kakati
(Prof. Munindra Kakati)
Vice Chancellor, ARGUCOM

7 | Agenda/34/EC (via Google Meet)

Date: 30.11.2021
Vice Chancellor
Assam Rajiv Gandhi University
of Cooperative Management
(ARGUCOM)
Sivasagar, Assam - 785561

B. W. Borah